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	Online Education Policy	2019	0	Page 1 of 1	WMCHS-0020
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2024	Academic Advisory Council				

All courses required for graduation are offered every year at WMC. Most electives are also offered each year. Under special circumstances, Western Michigan Christian High School will allow students to take a course online that is 1.) Not currently being offered 2.) Needed for graduation but unable to fit into a student's schedule. The guidelines for taking an online course are listed below:

1. All online classes must be taken through an officially accredited program.
2. To qualify for online education opportunities, a student must be enrolled full time at WMC taking a minimum of 3 face-to-face classes.
3. Students may not take an online course for credit the same course is offered face-to-face at a time that fits with their schedule.
4. Grades for an online class will be entered onto a transcript but will not factor into the student's cumulative GPA.
5. All online classes must be taken on the campus of WMC and students must be enrolled in a virtual classroom for attendance purposes.
6. All online classes must be approved ahead of time by administration.
7. Any additional cost for virtual classes is the responsibility of the family.