

Rise Up



Organizational Overview  
November 29, 2022  
6:30pm – 7:00pm

# Welcome!

Governance Committee members  
Dan Rinsema-Sybenga  
Heather Garretson

# Mission

To educate with excellence, integrate faith with knowledge, and equip students to work and serve Christ in their communities.

# Board of Directors

Paul Arkema, President

Jason Zuidema  
Heather Garretson  
Brian Kingshott  
Jeff Hawke

Tim Maat  
Candace Coleman  
Kimberly Simmons  
Dan Rinsema-Sybenga

Board selection process takes place in spring with a notice in the bulletin each year ahead of fall term start

# WMC Board of Directors

Manages the business, property, and affairs of the school

Accomplished by:

- ✓ Formation and adoption of strategic plan, goals, objectives
- ✓ Establishing committees to oversee key areas, can include community
- ✓ Developing policies to achieve mission, implement strategic plan, and provide direction to Principal in managing school operations
- ✓ Hiring the Principal to implement the strategic plan, achieve goals and objectives, and manage all school departments and operations, including staffing decisions

# WMC Board Committees

## **Executive Committee**

- Comprised of the Chair from each standing committee
- Coordinates agendas, activities, and efforts of all committees
- Mission, vision, goals, objectives

# WMC Board Committees

## **Governance Committee**

- Recruiting and developing board members
- Assisting with governance policies of the board
- Developing processes and opportunities for students, families, and the WMC community to participate in the governance of the school

Dan Rinsema-Sybenga, Chair  
Heather Garretson

# WMC Board Committees

## Operations Committee

- Preparation and monitoring of annual budget
- Building and grounds
- Support and financial aid services
- Implementation of standard accounting practices
- Faculty and staff compensation matters

Jeff Hawke, Chair

Paul Arkema

Jodi Duer, Finance Director

Paul Matz

Jordan Larrison



# WMC Board Committees

## **Building and Grounds Committee**

- Oversees all activities related to upkeep and maintenance of facility
- Safety, security, grounds, furnishings, equipment
- Assists the Principal with building and grounds issues as needed
- Assists the Facilities Manager with annual budget preparation
- Assists the Facilities Manager with inspections of facility and grounds

Paul Arkema, Chair  
Jason Zuidema

# WMC Board Committees

## Head Stewardship Committee

- Exercises accountability to ensure the board's focus is strategic
- Ensures the school's established mission is the first frame of reference in decision making
- Hiring, support, and evaluation of the Principal

Tim Maat, Chair  
Kimberly Simmons  
Candace Coleman

# WMC Board Committees

## **Institutional Advancement Committee**

- Assists with fund development activities
- Supports the advancement department
- Provides guidance and feedback regarding advancement initiatives
- Assists Advancement Department with initiatives - included but not limited to annual fund activities, capital campaign initiatives, and endowment.

Kimberly Simmons  
Brian Kingshott

# WMC Board Committees

## Collaborative Committee

- West Michigan Christian Schools is a 5 school collaborative
- “Better Together” philosophy
- WMC Collaborative Committee members take part in casting a vision for and deciding the direction of the collaborative

Dan Rinsema-Sybenga

# WMC Administrative Committee

## Academic Affairs Committee

- Ensures that school academic curriculum, activities, and policies are consistent with the school's mission and strategic plan as adopted by the board
- Curriculum review
- Faculty recruitment and evaluation
- Professional development of staff
- Technology planning and implementation

Clyde Rinsma, Interim Principal  
Jennifer Lewis, Director of Curriculum

# WMC Administrative Committee

## **Student Life Committee**

- Advancing WMC vision and goals related to student life
- Overseeing student spiritual development
- Develops vibrant extra-curricular programming
- Oversees student discipline
- Promotes a positive and welcoming school atmosphere

Mark Hill, Dean of Student Life

Staff - Kelly Wierenga, Megan Negrete

Parents - John Konndyk, Jeremy Lenertz, Gina Van Bruggen

Board member – Brian Kingshott

# WMC Board Policies



- Faith Statement
- Committee Mandates
- Admissions
- Enrollment
- Educate with Excellence
- Independent Study
- Instruction Video Resource Presentation
- Staff Evaluation
- Dual Enrollment
- Gas Card
- Conflict Resolution
- Sunday Play
- Board Hiring
- Staffing
- Teacher Evaluation
- Coach Evaluation
- Gross Misconduct
- Underperforming Teacher/Employee

plus others

- ✓ 5 Year Review
- ✓ All Available on WMC website

# WMC Feedback Process

## **Staff issue or Board issue? How to know:**

- Staff
  - Interim Leadership team over various areas
    - Curriculum – Jen Lewis
    - Student Life – Mark Hill
    - Finance/administration – Jodi Duer
    - Interim Principal – Clyde Rinsema
  
- Board
  - WMC strategic plan
  - WMC policies
  - Support and feedback regarding principal
  - All Board inquiries are welcome - please direct them to a Board member or in an email to [board@wmchs.net](mailto:board@wmchs.net)